



Invitation to tender

External evaluation of Friends of the Earth Ireland's current Irish Aid project

Issued by:

Friends of the Earth Ireland, 9 Upper Mount st. Dublin 2, D02 K659

Company No. 383678 | Registered Charity No 20205807

Deadline for proposal submission:

12:00pm on the 7th of March 2024

February 2024

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1. Introduction and background

Friends of the Earth Ireland is seeking an independent external evaluator to work with us on a consultancy basis from March 2024 until the end of our 3-year multi-annual project due to finish at the end of August 2025.

1.1 About Friends of the Earth Ireland

Friends of the Earth Ireland is a community at the heart of a growing movement for a just world with zero pollution. We are part of Friends of the Earth International - the world's largest grassroots environmental justice network. Here in Ireland, we work closely with Stop Climate Chaos - the civil society coalition campaigning to ensure Ireland does its fair share to tackle the causes and consequences of climate change.

Our mission is to campaign and build movement power to bring about the system change we need for a just world where people and nature thrive. We work collaboratively to advance the organization's mission, vision, and values.

Development Education is an educational process which enables people to understand the world round them and to act to transform it. Development Education works to tackle the root causes of injustice and inequality, globally and locally to create a more just and sustainable future for everyone. In Ireland Development Education is practiced by a range of actors, from International Development NGOs, to Domestic NGOs, to Educational Organisations, and Individuals. It takes place across a wide range of formal, non-formal and informal settings, and involves learners of all ages.

Friends of the Earth Ireland is a member of IDEA – Irish Development Education Association. We use the terms Development Education, Global Citizenship Education, Education for Sustainable Development and others which are in line with Sustainable Development Goal (SDG) target 4.7: *“By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development.”* All educational work within this definition is relevant to the Code of Good Practice for Development Education (IDEA, 2019).

Our Mission and Vision We campaign and build movement power to bring about the system change needed for a just world where people and nature thrive.

Strategy: [Friends of the Earth's 2022-2025 strategy document](#)

Friends of the Earth have an Irish Aid multi-annual project running from September 2022 – August 2025. A draft Results Framework (RF) has been developed for the project. The overall goal as stated in this RF is: *To build a diverse and inclusive movement of active and engaged global citizens committed to bring about the change needed for a just and sustainable world.*

The key outcomes of our proposed project from 2022-2025, funded by Irish Aid, is aligned with the above organisational strategy. We have been receiving Irish Aid GCE grants for projects since 2007. Our most recent programme ran from 2020-2022.

1.2 About the Irish Aid Project

Our GCE work is funded through our current Irish Aid 3-year project entitled: *'Collaborating to help build an inclusive and diverse movement with the knowledge and skills to be active global citizens committed to a fairer and more sustainable future for all.'*

This project builds on the success of our current and previous Irish Aid projects. It seeks to create conditions that empower learners to become critically engaged with global justice issues - fostering a more interconnected perspective in their approach to being active citizens.

This 3-year workplan aims to strengthen relationships with communities that are often underrepresented in the climate movement - by drawing connections and supporting critical reflection and action on the root causes of social and environmental justice. It also builds opportunities for learners to explore creative and innovative solutions for a just and more sustainable world.

This project is comprised of 5 key strands:

[A] Adult Education

- Informed Action Learning Hub
- System Change seminar series
- Climate Change, Extractivism and Colonialism Training for activists

[B] Youth Education

- Youth empowerment climate action workshops
- Youth empowerment and education – youth led gatherings/ workshops/ training

[C] Community Education

- Collaborative Climate Action Education
 - BOLD Climate Action – engaging older people
 - Systemically marginalized communities – engaging Roma, Travellers, Migrants etc
 - Just Transition Champion Training Programme – Engaging Community and Youth Workers

[D] Cross-sectoral education

- Global Justice Solidarity – rapid response work and communications and action for justice
- Global Justice Solidarity – deeper interventions
- Resource Development

[E] Organisation and cross-project activities

- Monitoring and Evaluation
- Critical Contributions to Dev Ed sector.

2. Details of the Tender

The external evaluator's role will be to measure the overall impact and the extent to which expected outcomes of the project have been met. The evaluator will also identify the lessons learned from the project and make recommendations for how Friends of the Earth can improve future GCE projects.

This role is to be carried out on a consultancy basis (see timeframe below). Applications are welcome for candidates working in Ireland. The majority of this consultancy work can take place virtually. Some activities related to the evaluator's work may take place in person on-site. This can be agreed in advance based on the needs of Friends of the Earth Ireland and the selected candidate.

The evaluator will:

- Review the Results Framework and assist FoE in finalising it for the period ahead, in particular year two (2024)
- Review current M & E system and practices and develop monitoring tools which can be used by the FoE team to gather data for project monitoring.
- Review data gathered annually by FoE staff and assist in finalising the results for each programme year.
- Consult with FoE members on FoE's project and to gather feedback
- Liaise regularly with FoE staff, in particular the Head of Movement Building, providing support as a 'critical friend' of the project.
- Provide annual support to the FoE staff in using the M&E tools and finalising results for each funding year
- Produce mid-term and final evaluation reports of the project which will be shared with our main donor, Irish Aid; as well as on our website; and which will be used internally by the team to inform our work.

2.1. Planned Outputs

- Develop and agree a suite of M & E tools for use by the FoE team
- Mid-term evaluation report (August 2024)
- Final Evaluation Report (end of August 2025) including an Executive Summary

2.2. Methodology

We envisage that the consultancy will involve:

- Becoming familiar with the previous project documentation
- Reviewing and advising any changes to the new Results Framework
- Holding discussions with FoE's Head of Movement Building on M & E of the project, strengths, needs and challenges.

The main contact in FoE for this work is the Head of Movement Building, though the evaluator may be in contact with all team members.

2.3. Timeframe

FoE is seeking an independent external evaluator on a consultancy basis from March 2024 – the end of our 3-year project in August 2025. It is hoped that the Independent External Evaluator would start work on the project as soon as possible.

2.4. Budget and finances

The maximum budget for the work of the Independent External Evaluator is **€5,000 inclusive of VAT**. The proposed sum should cover all costs including the Independent Evaluator's time, reasonable, receipted expenses related to the execution of the above tasks, institutional fees, administration costs etc. Applicants should provide a detailed breakdown of costs in their tender proposals. The successful applicant will need to provide a tax clearance access code and tax number. A payment schedule will be agreed with the successful applicant with instalments being paid on signing the contract, on receipt of the interim evaluation report and on receipt of the final evaluation report. Payments will be made within 30 days of receipt of an invoice. If at any stage during the project, the agreed level of quality of the evaluation research is not adhered to, payment may be withheld.

3. Your tender submission and selection criteria

Stage 1: Open call to apply for this role **by 12pm 7th of March 2024**. Your tender submission should include the following;

- An outline of the methods/approach the applicant would take with this piece of work with a general timeline (max 2 pages)
- CV highlighting relevant experience
- Proposal of costs (including proposed number of days, daily rates and any anticipated expenses), an overall amount as well as a detailed breakdown for days/fee for the first 6 months in particular.
- Two referees (including telephone numbers and email addresses)
- Details of any other relevant information that the applicant considers appropriate
- Tax Clearance Access Code and Tax Number
- Disclosures of any conflict of interest
- Contact information

Stage 2: FoE will shortlist a number of candidates by reviewing the applications.

Stage 3: Only short-listed candidates will be invited to interview – expected date for interviews to take place is 13th of March (will be confirmed with successful candidates).

Stage 4: FoE makes a final decision on the applicant/s before the end of March 2024.

4. Queries

For any queries, please contact Emma Jayne Geraghty – Head of Movement Building at emmajayne@foe.ie